

Graduate Faculty Senate
Meeting Agenda



30/Oct/2018, 3:30-5:00PM
S203 Memorial Union

In attendance:

Azlin Mustapha, Amy DeClue, Doug Clem, Kurt Housh, Jill Kanaley, Royce Barondes, Xinghe Wang, Jeni Hart, Tony Lupu, Keith Greenwood, Carlos Wexler, Denice Adkins(for Chad Rose), Xuemin Yan, Lissa Behm-Morawitz, Ashley Siebenaler, Anita Cowan, Laura McCann, Johanna Kramer, Deidre Wipke Tevis

1. Call to Order.

Meeting called to order at 3:35pm

2. Acceptance of the agenda.

Motion to approve agenda – Carlos Wexler

Seconded – Denise Adkins

Agenda approved

3. Approval of minutes from September 25, 2018 meeting

Need to update September minutes (bottom of page 1) to indicate Laura McCann asked whether there are existing courses not stating that there are existing courses.

Motion to approve minutes with update: Johanna Kramer

Seconded: Tony Lupu

4. Provost Latha Ramchand

The Provost met with the Senate to introduce herself and outline her vision for graduate education. She has been in the position for approximately 2 months, coming from Houston where she was the Dean of Business.

The provost said she is deeply committed to graduate school, higher education is where the US excels. She is working toward the Office of Graduate studies to transition to a Graduate School.

Strategic Plan and the Research and creative works:

- 1. Grow research and community involvement*
- 2. Increase enrollment, with student success*
- 3. Diversity. Build diverse faculty and diverse student population*

The provost wants to work on nominating faculty for awards, assist Deans and Chairs with the process by creating an award calendar.

A goal is to streamline the process from the idea to the program, so we can offer the latest programs to students and increase enrollment.

Diversity recruitment is another priority, as is finding new and innovative ideas to increase resources, taking what you already do and finding new ways to share it with a wider spectrum.

Questions:

Denise Adkins: How can we work within the requirements of Graduate education and still take advantage of the flexibility?

Provost: Work together to change the requirements or policies that may not be allowing us to do what other schools do. Change those things that can help us be better and or provide additional options/resources for our students. If the rules don't make sense then we need to change the rules.

Jill Kanalay: Are you referring to a stackable where it is a certificate you are adding to it or just other courses you are adding to it.

Provost: For example, let's say you are taking three course within a theme. If you take these courses then you would get a certificate of xyz.

Jill: We are doing something like that already, but we don't call it stackable certificate. The problem that we are having is how to advertise it.

Royce Barondes: So far as to your interest in further monetizing the content of our classes, I think further attention needs to be paid to intellection property ownership of that. And should be done in a way that faculty understands the rights they have. Not a viable model to encourage faculty to create alternative methods of their content that they will not have and involvement with in delivering.

Provost: No, I was suggesting that, they will still own that. They will deliver that to non degree seeking audience.

Royce Barondes: (summarized) It is believed that one the University starts paying development of content that can be delivered electronically that then the University owns it. I looked into this a while ago and it is sufficiently complex. The Faculty needs guidelines if this is a path they wish to explore.

Provost: My thoughts are that the faculty member would own it.

Royce Barondes: Depending on how its created, if its created as an electronic format instead of a standup format, ownership rules are different as I understand it.

5. Committee Reports:

- a. Academic Affairs – Prof. Sue Boren, chair
 - i. Approval of any new course requests

1. For review go to <https://nextcatalog.missouri.edu/courseadmin/>
(when you log in look at the AAC approval level on the right)

Courses approved-unanimously

- ii. New Programs and Program Changes:

1. Emphasis area: E-Learning Information Professions. Presentation by Denice Adkins and Jenny Bossaller, School of Information Science & Learning Technologies

The proposal would create an emphasis area for students in the graduate masters of library information and sciences degree that emphasizes the developing new area of eLearning. This is a combination proposal between Information Science and Learning Technology. The intention for this program is to create Librarians who would then go out into academic libraries to help with eLearning type things. Public librarians who can help with opportunities like the career online high school. School librarians are being called upon to assist with online learning. There is a higher demand for this type of opportunity.

Q: Deidre Wipke Tevis: Will it increase the number of credit hours required for the existing masters.

A: No

Q: Laura McCann: it seems like a good addition.

Keith Greenwood explains that the vote will happen at the next meeting to give the senate to review the proposal.

2. MS in Entrepreneurship – VOTING ITEM

Vote for proposal submitted last month

Motion to approve: Royce Barondes

Seconded: Laura McCann

Approved unanimous

- b. Policy subcommittee – Prof. Amy DeClue, chair

Refer to attachment.

There has been discussion to form an emergency committee that may need to deal with issues while GFS is not in session. Questions were raised as to what constitutes an emergency.

Reason for update: Concerns were expressed about the definition of an “urgent matter”. The committee has revised the policy to provide clarity. The changes are in bold below.

Policy for management of urgent graduate student or program issues when GFS is not in session:

A GFS special session subcommittee can be convened if the following criteria are met:

- a. There is an urgent matter typically managed by GFS
- b. GFS is not in regular session
- c. It is unreasonable to wait until GFS is in session

The process for convening a special sub-committee should be initiated by contacting the Associate Vice Chancellor for Graduate Studies. The AVCGS will then contact the president of GFS or in her/his absence the vice president, other member of the executive committee or other member of GFS and appoint them as chair of a special session sub-committee. The chair of the special session sub-committee will then select three members of GFS to serve on the committee. If three members of GFS are not available members of the graduate faculty could be appointed instead. **Convening a GFS special session subcommittee should be limited to special, unavoidable circumstances that, if left unmanaged, would result in negative consequences for individual students or graduate students in general (e.g., urgent appeals, changes in graduate school policy or other issues as approved by the AVCGS). Program approvals, course approvals and non-urgent policy changes should not be addressed by a convening a special session subcommittee.**

Motion to adopt policy

Approved unanimously

Also brought before the committee was the policy regarding enrollment while in an appeal process.

Current policy: As long as a student is in an appeal process, the student should maintain enrollment and continue working on degree program requirements. If there are reasons why maintaining enrollment is a hardship, the student should immediately contact the Associate Vice Chancellor for Graduate Studies.

Revised policy proposal:

As long as a student is in an appeal process, the student is encouraged, but not required, to maintain enrollment and continue working on degree program requirements. Students that are enrolled during the appeals process are expected to actively work toward completing degree requirements. If the student elects not to enroll during the appeals process, they will be required to follow university policy pertaining to paying back tuition for the non-enrollment period if their appeal is successful. If there are reasons why maintaining enrollment is a hardship, the student should immediately contact the Associate Vice Chancellor for Graduate Studies

Summarized:

Questions were brought forward regarding the situation that students are in. Students whose research may include live animals or people. What offenses have they committed to put them in this situation? Should they be continuing research? Conversation on the payment process, should they be billed? How will this affect the international student? Tabled for further review.

Also reviewing the policy regarding the 7 months between comps and dissertation defense.

2. 7 month policy between comps and dissertation defense

Background: Currently there is a policy that requires at least 7 months between comps and when a student can defend their dissertation. The office of graduate studies currently allows for exceptions to this rule (which suggests that we might consider at least putting some indication that exceptions are allowed into the current policy).

Current policy: The comprehensive examination consists of written and oral sections. It must be completed at least seven months before the final defense of the dissertation. The two sections of the examination must be completed within one month.

Revised policy proposal:

The comprehensive examination consists of written and oral sections. The two sections of the examination must be completed within one month. Comprehensive examinations must be completed at least seven months before the final defense of the dissertation. In special circumstances, student can request approval for an exemption to shorten the duration between comprehensive examinations and final defense of the dissertation by providing a letter of explanation along with a letter of support from their advisor, Director of Graduate Studies and Department Chairperson to the Associate Vice Chancellor for Graduate Studies.

Questions:

Add some wording noting rare occasions for exceptions. There was discussion that there are occasions where this exception is possible for some particular programs. It needs to be reviewed carefully. There are approximately less than 10 per year exceptions requested.

Exceptions are being added to the policy, tabled for revisions.

c. Awards – Prof. Johanna Kramer, chair.

Nothing to report. Awards deadline is November 1, 2018

6. Report: Office of Graduate Studies – Prof. Jeni Hart, Associate Vice chancellor for Graduate Studies and Associate Vice Provost for Advanced Studies.

Update on Graduate School process. Jeni is going to the Academic Affairs meeting scheduled for the 31st of October. Based on the outcome, the Provost would then make the recommendation to the Chancellor who would send the recommendation to the President.

7. Report: Graduate Professional Council – Mr. Kurt Housh, GPC Representative.
GPC is requesting guidance from GFS regarding changing the procedures for Graduate and Professional student renewal of parking. They would like it to be similar to the process for staff as to auto renewal.

Thank you to the Faculty for recommendations for conference travel. Next round of applications are due Feb 1, 2019

GPC has created a fund for emergency support, encouraging GFS to go online and donate to the fund.

8. Resolutions.

9. Adjournment.

Move to adjourn: Deidre Wipke Tevis

Seconded: Carlos Wexler

Meeting adjourned at 5:00pm