MU Postdoctoral Association Travel Awards Application Instructions

Travel Award funding cycle:
The MU Postdoctoral Association Travel Award follows a three-round funding cycle per year. The application deadlines for each funding round are described below:

- Round 1: Deadline November 1st (conference/training attended from Sept. 1st-Dec. 31st)
  - Notification by December 1st
- Round 2: Deadline March 1st (conference/training attended from Jan. 1st-April 30th)
  - Notification by April 1st
- Round 3: Deadline July 1st (conference/training attended from May 1st-August 31st)
  - Notification by August 1st

Only conferences attended in the specified date range for each funding round are eligible for the award. Travel award applications may be awarded only once per funding cycle, per person, for a meeting/conference/training program and are to cover only the costs of registration, lodging, and poster printing.

Application process:
To apply for the travel award, we require the following:

- Completed Application form (attached in email)
- Letter of Support from your supervisor or department chair for your attendance of this event

Applications must be received by the application deadline, and the meeting must fall within the specified funding period to be considered for that funding round. The application form and letter of support should be sent to mupatravel@missouri.edu by 5 PM on the deadline date.

Award process/requirements:
Travel awards will be provided as reimbursements to awardees:

- following submission of original receipts and meeting report
- for up to $500 and only for the cost of registration, lodging, and/or poster printing

A short (no more than 500 words) report about the meeting/conference/training, highlighting why your attendance was important to you, is required. If you were presenting research at a meeting or conference, please include a brief description (<280 characters) of your work (with an optional image/gif) that can be shared on the MUPA social media accounts.

If you receive a MUPA Travel Award, you will be expected to present your work at the poster presentation during the annual National Postdoc Appreciation Week in September at the University of Missouri. The purpose of the poster presentation is to demonstrate the amazing work done by our postdocs and to aid in the MU Postdoctoral Association in acquiring additional funds in the future.

If you are presenting either an oral presentation or a poster, we ask that you include the office of graduate studies logo in your acknowledgements.