

## Meeting Minutes

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April 25, 2023 1:30-3:00 PM

Jeni Hart, Kaylee Cook, John Kerns, Angie Zapata, Brian Hensel, Keith Greenwood, Damon Hall, Corine Valdivia, Miriam Butler, Azlin Mustapha, Yuwen Zhang, Maria Fidalgo, Ashley Siebanaler, Stevie Neuman, Mick Calcutt, Matthew Easter, Erin Robinson

1. Call to order 1:33pm
2. Acceptance of the agenda  
Agenda accepted.
3. Approval of minutes from March 2023 meeting  
Erin Robinson motioned to approve.  
Keith Greenwood seconded.  
Approved
4. Program Presentations
  - i. First guest: Neil Fox  
Brief on the BS in Environmental Sciences with an emphasis in Atmospheric Science, an accelerated program.
  - ii. Second guest: Lisa Scheese  
Brief on the Graduate Certificate in Academic Advising.
  - iii. Third guest: Renee Kruep  
Brief on the Graduate Certificate in Evidence and Equity-Based Literacy Instruction.
  - iv. Fourth/fifth guests: Delinda van Garderen and Lisa Goran  
Brief on the Graduate Certificates in Science, Reading and Special Education.
  - v. Sixth guest: Eric Parsons  
Brief on the Accelerated DSM in Economics Department.
5. Committee Reports:
  - a) Program Approvals:  
No Programs at this time to consider, except for those heard today.  
  
Keith Greenwood motioned to approve the program presented by Eric Parsons, "Accelerated DSM in Economics Department."  
Damon Hall seconded.

Yes – 12  
No – 0  
Abstain - 1

Approved.

Damon Hall motioned to approve the program presented by Neil Fox, “BS in Environmental Sciences with an emphasis in Atmospheric Science, an accelerated program.”

Keith Greenwood seconded.

Yes – 11  
No – 0  
Abstain – 2

Approved.

Brian Hensel motioned to approve the certificate presented by Delinda van Garderen and Lisa Goran, “Graduate Certificates in Science, Reading and Special Education.”

John Kerns seconded.

Yes – 10  
No – 1  
Abstain - 2

Approved.

Angie Zapata motioned to approve the certificate presented by Renee Kruep, “Graduate Certificate in Evidence and Equity-Based Literacy Instruction.”

Damon Hall seconded.

Yes – 10  
No – 1  
Abstain – 2

Approved.

Damon Hall motioned to approve the certificate presented by Lisa Scheese, “Graduate Certificate in Academic Advising.”

Corrine Valdivia seconded.

Yes – 12  
No – 0  
Abstain – 1

Approved.

b) Course Approvals

Brian Hensel motioned to approve.

Maria Fidalgo seconded.

Yes – 13

No – 0

Abstain – 0

Approved.

c) Awards:

No updates at this time.

d) Policy Subcommittee

- i. Review of process for handling graduate student grievances. Committee recommends following established procedures.
- ii. Review of process for appealing a dismissal. Committee recommends the addition of information and adoption of revised language: that the students will submit a statement to the Graduate School describing the basis of the appeal and containing any correspondence or additional information relevant to the appeal within 7 days after the meeting, and that the department would have within 7 days to respond to that information. Thus allowing 2 weeks for the committee to review these materials before the hearing.

Keith Greenwood motioned to approve this.

Damon Hall seconded.

Yes – 13

No – 1

Abstain – 0

Approved.

- iii. Review of new proposal requiring faculty members to complete mentor training as a prerequisite for doctoral faculty appointment. The committee has received feedback from schools and colleges and while no decision has been recommended at this time, the policy committee tabled this for the next academic year.

e) Report: Jeni Hart, Dean of Graduate School and Vice Provost for Graduate Studies.

- iv. Report of 15 deactivated courses over the past month. Gratitude extended to the Appeals Committee regarding a recent case. Announcement of new Associate Dean.

f) Report: Azlin Mustapha

- v. Announcement of 2 new Senate members: Dr. Leslie Leon and Dr. Julie Miller.

6. Graduate Faculty Senate Elections

- A. President – Keith Greenwood  
Vote – 12  
No Vote – 0
- B. Vice President – John Kerns  
Vote – 11  
No Vote – 0
- C. Academic Affairs Chair – Angie Zapata  
Yes – 11  
No Vote – 0
- D. Member-At-Large – Erin Robinson  
Yes – 12  
No Vote – 0

7. Resolutions:  
None at this time.

8. Adjournment:  
3:00PM