**MUPA Travel Grant Application Form**

**\*updated for Fall 2023 cycle and later\***

A complete application includes:

1. A completed version of this application
2. Your current CV
3. A brief letter of support from your mentor (signed)

Your application will not be considered if you have not provided all three materials by the application deadline to [**mupatravel@missouri.edu**](mailto:mupatravel@missouri.edu).

Applicant Information

|  |  |  |
| --- | --- | --- |
| Applicant Full Name: | Application Date: | |
| Applicant Phone: | Applicant E-Mail Address: | |
| Campus Address: | | |
| Department: | Job Title: | |
| Faculty Advisor: | Advisor Phone: | Advisor Email: |
| Advisor Signature: | Signature Date: | |

Previous Travel Grant Information

|  |  |
| --- | --- |
| Have you received funds from this program in the past? | If Yes, when/for which conference: |

Budget Request

|  |  |
| --- | --- |
| Item | Cost |
| Registration Fee |  |
| Membership |  |
| Lodging |  |
| Childcare |  |
|  |  |
| **Total Requested Funds ($350 max.)** |  |

Meeting/Conference/Training Information

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Event Name (No Abbreviation): | | | | Date: |
| Organizational Body (No Abbreviation): | | | | Location: |
|  |  | | | |
| Please indicate which option(s) you are attending as: | | | | |
| Attending | Presentation (Poster) | Presentation (Oral) | Training | Session Chair |
|  |  |  |  |  |
| Presentation Title: | | | | |
| Presentation Abstract/Description of training or event: | | | | |
| Significance of meeting/training on the professional development of the applicant: | | | | |
| Specify the importance of this specific meeting in your field (prestige, frequency it is held, national vs. international). | | | | |
| Description of presentation (please avoid use of special characters). Please describe your poster or talk in terms that someone who is not an expert in your field can understand (300 word max). | | | | |
| If you are on a fellowship or grant, which one (who is the funding agency)? Please list dollar amount available for travel (per year and for this meeting specifically). For this meeting, specify which expenses will be covered from your grant/fellowship. | | | | |
| Describe any other funding that you definitely have available for travel to this meeting, such as an awarded travel grant from another source, departmental funding, etc. List the source, the funding agency, the amount, and which expenses it will cover. | | | | |
| Describe any other travel grants or other potential funding that may be available for your travel. Specify whether you have applied for this funding, (and if not, why not?) and estimate the probability you will be awarded this funding. | | | | |
| In light of the funding you described above, why do you need a MUPA travel grant? (Please be brief.) | | | | |

I agree that the above information is true to the best of my knowledge: Yes / No

Please send your CV and a brief letter of support from your mentor to [**mupatravel@missouri.edu**](mailto:mupatravel@missouri.edu)**.**

Your application will not be considered if you have not provided a CV and letter of support signed by your mentor by the application deadline.